

From: [Wibbelsman, Michelle C.](#)
To: [Coleman, Mathew](#)
Cc: [Sanabria, Rachel](#); [McSweeney, Kendra](#)
Subject: RE: Request for pre-approved departmental equivalency -- Geography Dept.
Date: Tuesday, May 19, 2015 5:01:02 PM

Terrific! Thank you so much , Mat.

Best,
Michelle

From: Coleman, Mathew
Sent: Tuesday, May 19, 2015 12:29 PM
To: Wibbelsman, MIchelle C.
Subject: Re: Request for pre-approved departmental equivalency -- Geography Dept.

Hi again

OK, our chair has given the go ahead for 2100!

Thanks for your patience,
Mat

On Tue, May 19, 2015 at 11:56 AM, Mathew Coleman <coleman.373@osu.edu> wrote:
Hi Michelle

Our chair has been on leave and has just returned, and I am following up with him on your request.

Could you give me a sense of how the equivalency works? We've never done this, to the best of my knowledge. I have to be honest that a primary concern for me is whether or not we get enrollments, or if there is some linkage to possible future enrollments. That is how we are being judged over here in SBS! :(

Thanks,
Mat

On Mon, May 18, 2015 at 9:21 PM, Wibbelsman, MIchelle C. <wibbelsman.1@osu.edu> wrote:

Hi Kendra,

We haven't heard back from Geography yet, but I know Rachel reserved a spot for the course on the proposal indicating that approval was pending. As soon as we hear from Mat we can add this finalized approval in.

Thanks so much,
Michelle

From: Kendra McSweeney [mailto:kendra.mcsweeney@gmail.com]

Sent: Monday, May 18, 2015 8:28 PM
To: Wibbelsman, Michelle C.
Cc: Coleman, Mathew; Sanabria, Rachel

Subject: Re: Request for pre-approved departmental equivalency -- Geography Dept.

Michelle,

Sorry for the delay in reply. Did Mat get back to you? I'm not sure this is officially approved by Geog, but we all seem to be in favor of it. Mat?

Thanks,

Kendra

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kendra.mcsweeney Skype / mcsweeney.14@osu.edu email

On Tue, May 12, 2015 at 7:18 AM, Wibbelsman, Michelle C. <wibbelsman.1@osu.edu> wrote:

Hi Kendra and Mathew,

Rachel Sanabria and I are moving forward with the proposal for the study abroad program in Ecuador. Can you please confirm that Geography has approved GEOG 2100: Human Geography as the course equivalency for the ³Identity and Place² course that is part of the study abroad program?

Thanks so much,
Michelle

From: Kendra McSweeney [mailto:kendra.mcsweeney@gmail.com]
Sent: Sunday, December 14, 2014 6:28 PM
To: Wibbelsman, Michelle C.; Coleman, Mathew
Subject: Re: Request for pre-approved departmental equivalency -- Geography Dept.

Hi Michelle,

After talking with our undergrad advisor, it looks like the best equivalency would be GEOG 2100: Human Geography.

Go ahead and use this for now; I'll push my Chair to respond to make sure this is sanctioned by him.

Best,

Kendra

Kendra McSweeney
Associate Professor

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On Tue, Nov 25, 2014 at 3:44 PM, Wibbelsman, Michelle C. <wibbelsman.1@osu.edu>
wrote:

Dear Kendra,

SPPO is working with Pachaysana Institute in Ecuador to establish a new study abroad opportunity for OSU students. After meeting with the Director, Daniel Bryan, during his visit earlier this Fall, and reviewing the information, we believe this program will offer a truly valuable and unique experience for our students. Unlike other study abroad programs, Pachaysana combines an exciting academic curriculum facilitated by leading scholars and local educators with experiential/service learning in Amazonian communities.

Our Department is ready to provide Spanish credit for the courses in the program, but we realize that there may be a better, more course-specific fit in the Geography Department for the course entitled "Identity and Place". Could you review the attached course description/syllabus and program proposal and let us know if your Department would be willing to assign pre-approved credit for this course? We do not have a preference for credit determination (it can be at the GE or major/minor level).

Most students like pre-approved departmental equivalencies so that 1) their credit is guaranteed to transfer to OSU, 2) they are aware of any pre-requisites prior to departure and 3) they are informed about whether courses taken abroad appropriately fit with their academic program requirements. Pre-approved credit will also facilitate the College program proposal process and ensure proper program offerings coordination through the Office of International Affairs.

Thank you for taking time to look through these materials and making sure they get to into the appropriate hands for evaluation. We look forward to hearing back from you and hope that, once established, the program will attract interest from students in your Department as well.

Best regards,

Michelle

Michelle Wibbelsman, Ph.D.

Assistant Professor Department of Spanish and Portuguese
Courtesy faculty appointments in the School of Music and the Department of Anthropology
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From: elizabethmarsch@gmail.com on behalf of [Vu, Elizabeth A.](#)
To: [Sanabria, Rachel](#)
Cc: [Borland, Katherine](#); [Wibbelsman, Michelle C.](#)
Subject: Re: Proposal for departmental equivalency
Date: Wednesday, May 13, 2015 11:34:21 AM
Attachments: [image001.png](#)

Rachel,

That sounds sufficient to meet our concerns, since this seems to be the best option otherwise. I think we can go ahead with that number.

Thanks,
Elizabeth

On Wed, May 13, 2015 at 11:23 AM, Sanabria, Rachel <sanabria.3@osu.edu> wrote:

Hi Elizabeth,

While Grad Students are more than welcome to consider the program, there will be very few that "jump" due to the fact that 1) it is a semester based program, 2) IRB research is not supported currently by Pachaysana, 3) there aren't enough graduate credits available on the program for full time status or toward Graduate Program Requirements (i.e., I do not see a Faculty Advisor supporting a Grad Advisee with a signature except in rare cases). 5797 credit in Spanish goes toward the Elective requirements for no more than 3 hours.

Overall the program serves a very limited OSU population; even at the UG level I only anticipate sending 3-5 total students per semester.

Thank you,
Rachel

From: ELIZABETH MARSCH <marsch.3@osu.edu>

Date: Wednesday, May 13, 2015 at 10:08 AM

To: "Sanabria, Rachel" <sanabria.3@osu.edu>

Cc: "Borland, Katherine" <borland.19@osu.edu>, "Wibbelsman, Michelle C." <wibbelsman.1@osu.edu>

Subject: Re: Proposal for departmental equivalency

Rachel,

Is the course suited to graduate students? A 5000-level course would allow grad students to take it for credit as well.

Thanks,
Elizabeth

On Mon, May 11, 2015 at 2:13 PM, Sanabria, Rachel <sanabria.3@osu.edu> wrote:

Hi Katey & Elizabeth,

Michelle and I are running through the final proposal for submission to the College and OIA for the Ecuador program. I cannot find a final confirmation of course number for the course review below from Comp Studies <

Will it be numbered Comp Studies 5797? That is a graded course number instead of S/U.

Rachel

From: ELIZABETH MARSCH <marsch.3@osu.edu>
Date: Friday, March 13, 2015 at 1:01 PM
To: "Sanabria, Rachel" <sanabria.3@osu.edu>
Cc: "Wibbelsman, Michelle C." <wibbelsman.1@osu.edu>
Subject: Re: Proposal for departmental equivalency

Rachel,

I'll go back to our course list and see if something else that is graded will suit. That was just the committee's first guess as to what CS course number most closely matches the description of what was needed.

Thanks,
Elizabeth

On Fri, Mar 13, 2015 at 12:50 PM, Sanabria, Rachel <sanabria.3@osu.edu> wrote:

Hi Elizabeth,

It does not appear that the Office of International Affairs or SPPO has an issue with the 2798.02 designation, and I am more than happy to include that number in the proposal / submission requirements to the College Curriculum Committees if that is the option that Comp Studies has deemed appropriate. Jeannie Bonner also expressed concern about the fact that 1) the course was S/U, as it falls out of graded-credit-only general practice for semester-long programs and 2) 2798 courses were initially designed and designated for Faculty led, short term (Maymester and Spring or Winter Break) programming < this is neither one. Those are the only feedback items that OIA and SPPO can think of that would place a ³stop² on that designation for this course.

What do you think?

Rachel

From: ELIZABETH MARSCH <marsch.3@osu.edu>
Date: Thursday, March 12, 2015 at 12:12 PM
To: "Sanabria, Rachel" <sanabria.3@osu.edu>
Subject: Fwd: Proposal for departmental equivalency

Rachel,

I've talked with several people now and no one has been able to identify for me what the "next steps" might be after giving our departmental approval. You work so frequently with study abroad programs I thought you might know--is there anything else CS needs to do?

I believe the course that makes the most sense is this one, but is the fact that it's graded S/U a problem for SPPO?

Comparative Studies 2798.02 Study Tour: Foreign

Specific content, location, semester(s) of offering, and prerequisites vary; contact department office for details. Repeatable to a maximum of 9 cr hrs or 3 completions. This course is graded S/U.

Thanks,
Elizabeth

----- Forwarded message -----

From: **Wibbelsman, Michelle C.** <wibbelsman.1@osu.edu>

Date: Tue, Jan 27, 2015 at 3:41 PM

Subject: RE: Proposal for departmental equivalency

To: "Horn, David" <horn.5@osu.edu>

Cc: "Borland, Katherine" <borland.19@osu.edu>, "Shank, Barry" <shank.46@osu.edu>, "Marsch, Elizabeth" <marsch.3@osu.edu>, "Sanabria, Rachel" <sanabria.3@osu.edu>

Dear David,

Thank you so much for this good news. I am ccing Rachel Sanabria in SPPO who is helping with this process. We look forward to hearing from Elizabeth Marsch regarding next steps.

Very best,

Michelle

From: Horn, David
Sent: Tuesday, January 27, 2015 1:29 PM
To: Wibbelsman, Michelle C.
Cc: Horn, David; Borland, Katherine; Shank, Barry; Marsch, Elizabeth
Subject: Proposal for departmental equivalency

Dear Michelle,

As I think you are aware, Katey Borland forwarded to our Undergraduate Studies Committee your request for pre-approved departmental equivalency for a study abroad program in Ecuador. The committee has endorsed in principle the approval of equivalency, and has asked Elizabeth Marsch to work with SPPO and others to designate the appropriate course for this purpose.

David



David G. Horn

Professor

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From: [Wibbelsman, Michelle C.](#)
To: [Sanabria, Rachel](#)
Subject: FW: Re:
Date: Wednesday, May 20, 2015 5:37:48 PM

Hi Rachel,
FYI from English

From: amyshuman@gmail.com [mailto:amyshuman@gmail.com] **On Behalf Of** amy shuman
Sent: Wednesday, May 20, 2015 3:46 PM
To: Simmons, Clare
Cc: Wibbelsman, Michelle C.; Tanguay, Pablo; Moddelmog, Debra
Subject: Re:

that number is fine with me. Amy

On Wed, May 20, 2015 at 3:29 PM, Simmons, Clare <simmons.9@osu.edu> wrote:

Dear Michelle:

this is just to confirm what I've already communicated to Amy Shuman: that we'd be happy to give an English course number to your Ecuador course. I'd suggest English 577.03, the special topics in Folklore number, but if Amy believes it should a different number that's fine by me. If you need anything further at this stage, please let me know.

Wishing you a great trip,

Clare Simmons

Director of Undergraduate Studies

Department of English

--

Amy Shuman, Professor of Folklore
Departments of English and Anthropology
Director, Disability Studies
Director, Diversity and Inclusion Studies Collective
OSU Distinguished Scholar

From: [Ferris, Lesley](#)
To: [Wibbelsman, Michelle C.](#)
Cc: [Sanabria, Rachel](#); [Puga, Ana E.](#)
Subject: RE: pre-approved course equivalency for "Theater and Social Change" study abroad Ecuador
Date: Tuesday, May 12, 2015 7:58:53 AM

Hello Michelle--

First many thanks for keeping on me--along with many other chairs at the moment I am overwhelmed with budget cuts woes amongst many other things--

So yes I approve the course--here is the info you need: Theatre 5771.02: Theatre for Social Change 3 credits.

We will be teaching it Spring 2016---as an FYI--

Can you remind me when the Ecuador study abroad takes place ??

All best wishes Lesley

Lesley Ferris, Interim Chair

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From: Wibbelsman, Michelle C.
Sent: Tuesday, May 12, 2015 7:26 AM
To: Ferris, Lesley
Cc: Sanabria, Rachel; Puga, Ana E.
Subject: RE: pre-approved course equivalency for "Theater and Social Change" study abroad Ecuador

Hi Lesley,

Rachel Sanabria and I are moving forward with the proposal for the study abroad program in Ecuador that we communicated with you about earlier this semester. Can you please let us know if Theater has approved the course equivalency for the study abroad course ³Theater and Social Change²? And if so, what number we should include in the proposal?

Thank you so much,
Michelle

From: Sanabria, Rachel
Sent: Tuesday, February 24, 2015 3:47 PM
To: Ferris, Lesley
Subject: Re: introduction

Hi Lesley,

Attached you will find the syllabus for the Theatre course.

Please let me know when you have time to talk on the phone. I am available tomorrow/Thursday/Friday after 12pm.

Sincerely,

Rachel

From: <Ferris>, Lesley <ferris.36@osu.edu>

Date: Saturday, February 21, 2015 at 9:04 AM

To: "Sanabria, Rachel" <sanabria.3@osu.edu>, Ana Puga <puga.5@osu.edu>

Subject: RE: introduction

Hello Rachel-- I would prefer to talk over the phone next week. Did you send the syllabus or simply give a brief description? Now the trick is to find time for the phone call--I think I have time on late Monday afternoon--and perhaps some other times later in the week.

Let me know what is good for you--Best, Lesley

Lesley Ferris, Interim Chair

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From: Sanabria, Rachel

Sent: Friday, February 20, 2015 5:02 PM

To: Puga, Ana E.; Ferris, Lesley

Subject: Re: introduction

Hi Lesley,

I appreciate that you are considering supporting our new Interdisciplinary study abroad program in Ecuador. We do often work with History, Geography, International Studies, Agriculture, and the English Dept. to identify study abroad credit, but I think that this would be the first time that we would offer credit to OSU students completing courses abroad in cooperation with your department.

Would you like to talk over the phone about your concerns/questions or do you feel comfortable communicating through email? I am fine either way, let me know.

Sincerely,

Rachel Sanabria

From: <Puga>, Ana Puga <puga.5@osu.edu>

Date: Friday, February 20, 2015 at 2:44 PM

To: "Ferris, Lesley" <ferris.36@osu.edu>

Cc: "Sanabria, Rachel" <sanabria.3@osu.edu>

Subject: introduction

Hi Lesley,

I write to put you in touch with Rachel Sanabria, the academic program manager and study abroad coordinator for the Department of Spanish and Portuguese. Rachel, who sort of does Damian's job in SPPO, is very knowledgeable about course-credit issues and can explain better than I what it is that SPPO is looking for with regard to their study abroad courses in Ecuador, and what precedent exists for this sort of arrangement around the university.

Best,

Ana

Ana Elena Puga
Associate Professor
Departments of Theatre and Spanish & Portuguese
Area Head in Theatre, History/Literature/Criticism
The Ohio State University